

Biography



Eileen Begle has been with the Harris County Attorney's Office since 1992. She earned her undergraduate degree from St. Mary College in Leavenworth, Kansas, an MBA from Corpus Christi State University, and her law degree from the University of Houston Law Center. After working in the Houston City Attorney's office for two years handling tort claims litigation, she joined the office of the County Attorney to handle federal civil rights litigation, which eventually led her to concentrate on employment law. She earned her certification in Labor & Employment Law from the Texas Board of Legal Specialization in 2000.

Eileen is currently a Senior Assistant County Attorney working with Harris County Human Resources & Risk Management leading an initiative aimed at creating efficiency and compliance through effective communication, education, and meaningful dialogue.

She has over 15 years of public speaking experience on the local, state, and national level. She is passionate about public service.



Harris County Attorney's Office

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Classes Currently Offered

Conducting
Effective
Workplace
Investigations

Creating a
Candid
Culture in the
Workplace

Employees
and Health
Issues

Harassment
Awareness and
Prevention for
Employees

Learning
to
Lead

Ten Things Every
Supervisor
Should Know

Classes Currently Offered

Conducting Effective Workplace Investigations

Sometimes the difference between winning and losing in an employment law case is a good internal investigation. A good investigation is thorough, timely, reliable, and conducted with competence and integrity. This class will give you step-by-step approach for conducting a solid investigation; examples of witness statements and a final investigation report based on a hypothetical situation; and form letters to send to parties notifying them about the investigation results.

Creating a Candid Culture in the Workplace

If we can create a culture where “feedback” isn’t synonymous with “bad news” or “you’re in trouble,” and where we give and receive feedback that is timely, quick, and specific to one issue at time, then we will all be more likely to give feedback AND be less defensive when we receive it. After all, feedback is a gift that leads to organizational success. In this class, we will define “feedback,” distinguish feedback from gossip, and learn eight very specific steps for providing *effective* feedback.

Employees and Health Issues

When an employee’s performance in the work place is affected by health issues, supervisors must know what to do. It doesn’t matter whether it’s the employee’s health or a family member’s health that is affecting the work. This class explores why it is crucial for supervisors to understand their rights and responsibilities in these delicate circumstances. You will learn what you can and should say about the situation as well as what you must NOT say. You have more rights than you think you do!

Harassment Awareness and Prevention for Employees

Harris County is committed to providing a work place free of harassment. In this interactive session, we will identify all of the legally protected characteristics; describe what is and what is not illegal harassment; explore cultural influences that affect our behavior at work; and discuss the relevant County policies.

Cont'd Classes Currently Offered

Learning to Lead

Engaged employees are happier and more productive than employees who are not engaged! Come find out ways to increase engagement! Learn to build relationships by setting expectations and steps to giving oral feedback. Also, learn what “At Will Employment” really means. We will also examine Ten Skills of Great Leaders and a review of major employment laws.

Ten Things Every Supervisor Should Know

Whether you have just been promoted or have been a supervisor for years, this class is a MUST! You will walk away with more confidence in dealing with tough issues like performance, attendance, and health-related matters. (Think ADA and FMLA!) We will start with the very basics and progress to detailed discussions of how to manage employee performance.



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